



## Call for Abstracts Information

The OHBM Program Committee expects to have high quality lectures and posters presented at its annual conference. Abstract acceptance will be strictly based on scientific content. Abstracts which are unethical, incomplete, or contain insufficient data will not be accepted. Abstracts receiving a score of one and below have a high likelihood for being rejected. Experimental reports should include relevant data such as number of subjects studied or statistical information, as appropriate. Please keep in mind that it is a privilege to present your work at the OHBM annual meeting and posters should provide a positive learning experience for all attendees. The OHBM expects that the content or format of your poster will promote improvements or quality in scientific knowledge, education, and/or healthcare and not a specific proprietary business interest of a commercial interest. When submitting abstracts for OHBM 2015, we ask you to consider whether or not multiple abstracts are necessary. Thank you for assisting us in increasing the quality of the OHBM Annual Meeting.

### Abstract Fee:

There is a \$35 USD fee required to submit an abstract for the OHBM Annual Meeting. The OHBM will not honor requests for abstract submission fee refunds received after the abstract submission deadline of Thursday, January 15, 2015. Abstract submission fees are required for abstract presentation consideration and will not be refunded if the abstract is not accepted for presentation during the Annual Meeting. **Please note that the presenter of the abstract must also register for the meeting.**

### Abstract Guidelines:

1. The OHBM Program Committee expects posters to be at a level that will provide a positive viewing experience for the attendees. When submitting abstracts for the 2015 OHBM Annual Meeting, please consider whether multiple abstracts are truly necessary or if the data you are presenting could be communicated via submission of one abstract.
2. Enter your abstract into the online abstract submission system as you would like it to appear on the OHBM Annual Meeting program, schedule, and other publications. Please refrain from using all caps, unless absolutely necessary (e.g., for acronyms such as MRI, PET, or PRESTO, etc.).
3. Abstracts should be formatted to include the following:
  - Title – 100 characters
  - Authors and Affiliations
  - Introduction, Methods, Results, Conclusions - 4000 Total Character Limit (includes spaces)
  - Figures (optional) - See guidelines below
  - References
4. **NEW IN 2015**
  - The Organization for Human Brain Mapping (OHBM) is committed to the involvement of trainees in its Annual Meetings. To help encourage this, the OHBM will be offering two types of awards beginning in 2015. The **Merit Abstract Award** and the **Merit Abstract Travel Stipend**. Both awards are designed to assist with offsetting the costs associated with traveling to and offsetting the costs associated with attending the OHBM Annual Meeting. The former is intended to be awarded to particularly noteworthy abstract submissions whose peer-reviewed scores place them at the



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topmost tier of trainee abstract submissions. The latter is specifically intended to help support those persons wishing to attend the OHBM Annual Meeting who reside in countries who are formally recognized to be economically disadvantaged and whose abstracts are also highly rated. Applicants may be able to apply for both the Merit Abstract Award and Merit Abstract Travel Stipend but will only be eligible to accept one award. *Applications and information can be found under the author section of the submission process*

- You will now have the ability to select up to 5 categorical terms to best describe your research and/or its application. **IMPORTANT:** After saving your category selections you will be able to indicate a primary and secondary category selection which will be used for review purposes. You are also able to select up to 10 keywords for your abstract. This information will be used to aid meeting attendees in locating your abstract as well as serve as a guide by the Program Committee to ensure we are offering the most accurate categories for submissions in the future.
5. A maximum of 10 references can be entered per abstract submission. The author-date format is preferred. An example of a correct citation can be found below:

Annas, G.J. (1997a), 'New drugs for acute respiratory distress syndrome', *New England Journal of Medicine*, **vol. 337**, no. 6, pp. 435-439.
  6. Please include sufficient detail in your methods and results sections to enable readers to have a clear understanding of what data have been collected and what results have been observed. For example, where appropriate please include information on data acquisition, data processing, number of subjects tested, quantitative results and statistics, etc.
  7. Guidelines for including figures in your abstract:
    - Up to 4 figures can be uploaded.
    - All figures will be resized to a width of 1000 pixels. Figure aspect ratio proportions will not be altered.
    - Figures should be less than 10 MB in size.
    - Acceptable File Formats include JPG, PNG, and GIF.
    - If you would like to include a brief caption for your figure, please include it with your uploaded figure using the abstract submission system or embed it directly onto the figure.
  8. Important Note on Abstract Rejection: Every abstract is reviewed by multiple peer reviewers. Each year, the OHBM rejects a portion of submitted abstracts based on the recommendation of these peer reviewers and the recommendations of the Program Committee. The most common reason for rejection is an abstract that does not contain detailed methods or detailed results. The abstract should describe only work (experiments and analysis) that has already been completed, not work that is planned for the interval between abstract submission and the conference; hence, statements such as "data will be collected" or "data will be analyzed" are grounds for rejection. **Again, abstracts receiving a score of one and below have a high likelihood for being rejected.**